



YOUNG AMERICA FOR EDWARDS

Sample Agenda for One Corps Update Meetings

Prior to the meeting:

- ✓ Have the attendees fill out sign-in sheets before the meeting starts.
- ✓ Be sure to have someone taking notes so they can be posted on your Facebook group or be sent out in an email.
- ✓ Be sure you have an agenda for the meeting so that you can stay on task.

Introduction

- ✓ Introduce yourself, welcome everyone and thank them.
- ✓ State the purpose and agenda for the meeting.

Announcements, Upcoming Events

- ✓ Introduce signups for weekend events (Early state travel, local volunteer projects, etc.).
- ✓ Allow for **short** announcements from other clubs, interested organizations.

Review of Recent Events/Chapter Business

- ✓ Allow members to discuss recent events related to your campus One Corps chapter.
- ✓ Invite people to tell personal stories about the events.
- ✓ Brainstorm ideas for future events; ask members for input.

Main Theme: keynote speaker, community service project, decisions or planning that needs to happen, or issue of the week.

- ✓ Invite local elected leaders/endorsers to speak briefly about what's happening in the area.
- ✓ Do a service activity during the meeting: write cards for the troops, bring in cans for food banks or clothes for clothing drives, or write letters to local elected leaders regarding particular issues.
- ✓ Organize future community based projects.
- ✓ Talk about recent campaign events.

Closing

- ✓ Give a brief summary of the meeting. Include the next steps and actions that the club needs to take.
- ✓ Remind members of the upcoming meetings.
- ✓ Thank your members for attending.

"It's time for Americans to be patriotic about something other than war." – John Edwards

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Contact the Young America for Edwards team at youngamerica@johnedwards.com